

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The U.S. Department of Housing and Urban Development (HUD) designated the City of West Sacramento (City) as a Community Development Block Grant (CDBG) Entitlement community beginning July 1, 2016. The following is a summary of accomplishments achieved between July 1, 2021 through June 30, 2022 (PY 2021/2022), the first year of the City of West Sacramento five-year Consolidated Plan, covering July 1, 2021 through June 30, 2025.

The City's 2021 CDBG funding allocation was dedicated to support two activities:

Washington Public Infrastructure Improvements (\$434,217): Frontage improvements along E and F Streets between Sixth and Fifth Streets to allow for improved ADA accessibility to access public transportation, local parks, and riverfront trails within the Washington Neighborhood.

2021 General Administration and Planning (\$99,048): General administration and planning of the CDBG program and planning activities associated with CDBG eligible activities.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Create Low Barrier Housing Opportunities	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$	Housing for Homeless added	Household Housing Unit	30	0	0.00%			
Improve Infrastructure in Low/Mod Neighborhoods	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	9145	0	0.00%	2040	0	0.00%
Preserve the Affordable Housing Stock	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%			
Preserve the Affordable Housing Stock	Affordable Housing	CDBG: \$	Other	Other	72	0	0.00%			
Provide Fair Housing Services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	0	0.00%			

Provide Fair Housing Services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		50	0	0.00%
Provide Supportive Services for Homeless Persons	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Support Small Business Success	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	20	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Goal 1. Address the supportive services needs of persons experiencing homelessness and those at risk of homelessness; Continue support of the Downtown Streets Team, a work-first model providing persons experiencing homelessness in West Sacramento an opportunity to gain work experience completing community beautification projects on the West Capitol Avenue corridor and along the riverbank. Continue to support the City's Homeless Coordinator position. Continue to support the salary of the Yolo County Homeless Coordinator and overhead at the Fourth and Hope homeless shelter.

Goal 2. Create low barrier housing opportunities for persons experiencing homelessness and extremely low-income households; Develop 30 units of permanent housing affordable to Extremely Low-Income households experiencing barriers to securing or sustaining stable housing. The focus will be on development of 1-bedroom units for West Sacramento residents experiencing or at risk of homelessness. Units will have low barriers to entry that will allow persons at risk of homelessness and persons currently experiencing homelessness to achieve housing success.

Goal 3. Improve infrastructure in Low- and Moderate-Income Neighborhoods. Provide infrastructure improvements to ageing and undersized infrastructure in older neighborhoods suffering from disinvestment. Complete improvements in the Washington neighborhood based on the *Washington Realized* Strategic Plan and along Sacramento Avenue in the Bryte and Broderick neighborhoods (Census Tracts 101.01 and 101.02). According to the HUD Low- and Moderate-Income Mapping Tool, Census Tract 101.01 has a poverty rate of 32% and Census Tract 101.02 has a poverty rate of 19%.

Goal 4. Provide Fair Housing services for low-and moderate-income residents; Provide support for fair housing counseling, education and

enforcement services to affirmatively further fair housing choice, strengthen compliance with fair housing laws and reduce the incidence of eviction in West Sacramento.

Goal 5. Support small business success; The City allocated a portion of its 2019 CDBG allocation for a Microenterprise Assistance Program which will assist low- to moderate-income individuals who currently own or are actively working towards developing a business that is expected to be a microenterprise at the time it is formed. A consultant was selected in December 2021.

Goal 6. Preservation of Affordable housing stock. Provide housing rehabilitation funding for single family units occupied by Low- and Moderate-Income residents. Support preservation of affordability for rental units at risk of conversion to market rate units.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	39
Black or African American	13
Asian	1
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	53
Hispanic	36
Not Hispanic	53

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Homekey Program: Homekey Program and services are being provided without regard to race, ethnicity, sexual orientation or religious affiliation. Referrals are being coordinated between the City's Homeless Services Coordinator, Yolo County Children's Alliance and Yolo County Health and Human Services Agency. Site was an original Project RoomKey site and all participants were transitioned to the Homekey Program. Homeless Services Coordinator maintains waiting list and makes referrals in coordinator with services providers and YCHHSA.

Washington Infrastructure Program: For the 2021 program year, no families have yet been assisted in relation to the development of the E and F Street Project in the Washington Neighborhood.

Acquisition for Affordable Housing Development: For the 2021 program year, In December 2021, the 85-unit Mercy Housing Permanent Supportive Housing (PSH) project was completed. All placements to the PSH project are by referral by the City's Homeless Manager, Yolo County Health and Human Services Agency and Yolo County Housing. The City provided approximately \$3.7 million in local CDBG and Housing Trust Funds, in addition awards from the State No Place Like Home Program, Low-Income Housing Tax Credits, Sutter Health Foundation and Partnership Health Foundation. Many Project RoomKey and Homekey Program participants were able to be placed in the PSH project. A total of 70 participants were served during the 6-month period at 1801 West Capitol Avenue. Some of the participants did not provide ethnicity information.

Fair Housing Services: For the 2021 program year, the contract started in October 2021 and ends in September 2022. Reports account for services through June 30, 2022. A total of 12 individuals were

assisted with fair housing services. The race and ethnicity of the remaining 12 families who were assisted are summarized in the table above with the addition of the Homekey participants.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	576,515	158,600

Table 3 - Resources Made Available

Narrative

Resources Made Available: For the 2021 PY, the City received \$502,540 in Entitlement funding and anticipated receiving up to \$73,975.30 in Program Income from activities funded by previous years' State CDBG grants.. These resources in total made \$576,515.30 available for funding eligible activities.

Amount Expended During Program Year: During the 2021 PY, the City expended \$158,599.88. This expenditure included General Administration and Planning costs for the 2021 program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Washington, Broderick and Bryte Neighborhoods	81		Conducting NEPA

Table 4 – Identify the geographic distribution and location of investments

Narrative

For the 2021 PY, all funds were distributed on a city-wide basis.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of West Sacramento receives CDBG Entitlement funding directly from HUD. There are no matching requirements for CDBG Entitlement cities. However, the City plans to leverage federal funding with State, local and private sources whenever possible to achieve the goals of the Consolidated Plan.

Homekey Program: The City of West Sacramento closed escrow on the purchase of the Rodeway Inn motel on December 10, 2020, as part of the City's efforts to respond to the COVID-19 pandemic and its on-going efforts to reduce the incidence and impacts of homelessness. The acquisition of the Rodeway Inn was made possible with a \$3,519,212 Homekey Program award, a \$638,775 subaward of CRF funds from Yolo County, \$1,202,874 from the City's Community Development Block Grant Program (CDBG-CV2 and Program Income) and \$2,274,359 from local Measure E funds. The Yolo County CRF subaward helped leverage the State Homekey Program funds and ultimate acquisition of the Rodeway Inn. Prior to the City's acquisition, Yolo County Health and Human Services Agency was master leasing the Rodeway Inn as part of Project RoomKey. This allowed for a smooth transition from Project RoomKey to the City's Homekey Program.

Private Funds: For the 2021 PY, \$434,217 was allocated to the E and F Street frontage improvements. CDBG funds will be used for preliminary engineering and design. Additional local, state or federal funding will be required for construction of the frontage improvement project. For the 2018 PY, \$625,295 was allocated to support the development of a permanent supportive housing project targeted to individuals experiencing, or at risk of experiencing, homelessness. These funds, in combination with 2017 PY funds, were used to leverage \$914,444 in private foundation money in support of the project. Additionally, the City received additional \$1,000,000 in private foundation money to support the project.

State Funds: The City used the Permanent Supportive Housing allocation (\$415,862 allocated in the 2017/2018 PY, \$625,295 allocated in the 2018/2019 PY) to leverage an additional \$7.045 million from State, No Place Like Home funding. These leveraged funds will be used to support the development of the permanent supportive housing (PSH) project. In addition, the developer applied for and received 9% low-income housing tax credits for the PSH project, which provided over 20 million dollars in funding. Having the 2017/2018 and 2018/2019 CDBG allocations made available to the project as local match will help in the success of obtaining the tax credits.

Publicly Owned Land: City-owned property was be used to support the development of the Permanent Supportive Housing project by providing a portion of the project site. This will contribute to the goals in the City's 2016-2021 Consolidated Plan to reduce the incidence and impact of homelessness.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	65	54
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	85	85
Total	150	139

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	85	85
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	85	85

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The 2018 PY allocation was used to support the development of a minimum of 65 units of affordable housing (permanent supportive housing) targeted to individuals experiencing, or at risk of experiencing, homelessness. The development project was completed in the fourth quarter of 2021. As of December 2021, all 85 units have been housed.

Discuss how these outcomes will impact future annual action plans.

With the City allocating a large majority of its 2018 allocation to a project that won't benefit the community until 2022, the City used its 2019 funding toward a public service activities that can provide a direct benefit to the community in a timely manner. The 2019 Annual Action Plan included a Microenterprise Technical Assistance program.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City employs a full-time Homeless Coordinator to conduct outreach to homeless individuals and families in West Sacramento. The Homeless Coordinator provides housing search assistance and referrals to services such as healthcare, mental health treatment and substance abuse counseling and treatment. During his visits to camps, the Homeless Coordinator is often accompanied by mental health and substance abuse counselors from Fourth and Hope, a shelter and social services provider located in Woodland, CA. Repeatedly visiting persons with these issues where they live helps to establish trust and rapport, which has been critical to getting persons into treatment.

Now in its fifth year of contract with the City, Downtown Streets Team (DST) has provided its unique work experience program for homeless and at-risk individuals to West Sacramento. The goal of DST's program model is to reduce homelessness by restoring dignity and preparing participants for employment. Under the program, homeless participants become part of a "team" that carries out community beautification and maintenance activities in exchange for receiving case management (counseling and housing navigation services), employment assistance services, and financial rewards for basic needs in the form of rent stipends or gift cards. Program activities are conducted during daytime hours and may include tasks such as garbage pickup, graffiti removal, and assisting with the cleanup of homeless encampments.

DST is designed to operate within downtown districts to decrease the incidence of panhandling and other visible effects of homelessness while simultaneously improving those areas and providing unsheltered individuals a path to housing and employment stability. DST cites that since 2009, its various programs have resulted in finding permanent housing for over 850 of its participants and lasting employment for over 900 individuals. On August 22, 2018, Council approved a \$200,000 contract with DST for a one-year pilot program to evaluate the program's effectiveness within West Sacramento. After a successful pilot program, the Council renewed the DST contract in July 2019 and again in July 2020, each year in the amount of \$284,722. The three year contract was approved by Council on July 20, 2022 in the amount of \$1,083,049.

The City's Homeless Services Coordinator has worked very closely with the Yolo County Health and Human Services to respond to the COVID-19 pandemic. The City has been an active participant in Project Roomkey, operated by Yolo County, to identify high-risk homeless individuals to be placed in West Sacramento motels.

Addressing the emergency shelter and transitional housing needs of homeless persons

In 2010, the City provided HUD Neighborhood Stabilization Program (NSP) funding to Friends of the Mission to acquire and rehabilitate units to be used as permanent supportive housing for homeless persons. There are currently five supportive housing units that were provided with NSP funds. In addition, and as noted throughout this report, the City is working with a non-profit housing developer to build up to 85 units of permanent supportive housing targeted to persons who are homeless or at-risk of homelessness.

Also, during the 2021 PY, the City expended \$20,000 in local funds to support the Yolo County Homeless Coordinator position and a portion of overhead costs at the Fourth and Hope Cold Weather Shelter program located in Woodland, CA. For persons with severe health or other special needs who cannot get into a shelter immediately, the City provides motel vouchers for short stays. Funding for this activity is very limited however, therefore only a few of the most vulnerable homeless are served.

The City of West Sacramento has been an active participant in Project RoomKey since it became operational in March 2020 as part of the State's emergency response to provide emergency housing to homeless during the COVID-19 pandemic. Project RoomKey is administered by Yolo County Health and Human Services Agency which works closely with the cities of Davis, Woodland and West Sacramento for placements and motel room lease ups. At its peak, YCHHSA leased over 200 rooms within the cities of Davis, Woodland and West Sacramento. YCHHSA coordinates and provides case management, meal services and other wrap around services to RoomKey participants via various service providers and city Homeless Services Coordinators. Currently, only West Sacramento continues to participate in Project RoomKey with 25 leased motel rooms.

The City of West Sacramento and the Yolo County Health and Human Services Agency (HHSA) have embarked on a mission to move towards a Housing First model, rather than the traditional focus on emergency shelter and transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's Homeless Coordinator receives client referrals regularly from staff from Yolo County Probation and the Parole office. In June 2017, Yolo County HHSA was notified of an award of State of California Proposition 47 funding. These funds are being used for a project that will use \$6 million dollars over a 38-month period to provide wraparound services for individuals who are eligible for a criminal justice diversion program, but are unlikely to succeed without support due to a history of mental health issues and/or substance use disorders. The proposed project would provide these individuals the supportive services they need in order to be successful in these types of criminal justice diversion programs. These services will include intensive case management, employment assistance, civil legal assistance, and

permanent housing assistance.

Yolo County HHSA collaborates with local service providers to ensure that individuals discharged from mental health, healthcare and substance abuse treatment facilities are linked with appropriate services and housing assistance. Individuals who do not have a home to return to are referred to the City's Homeless Coordinator for housing search assistance.

Shores of Hope, a non-profit organization, operates a 24-bed facility for transitional aged youth aging out of foster care, victims of human trafficking and those seeking refuge from domestic violence. The organization provides housing, counseling, English learner education and high school equivalency classes to help prepare youth for successful transition to independent living as adults. The organization also provides a range of supportive services for residents including assistance with Rapid Re-housing assistance, job search, internships, securing permanent housing, and access to substance abuse programs to individuals and families at-risk of homelessness in West Sacramento.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The West Sacramento Homeless Coordinator position is imbedded in the City's Police Department and a police officer escorts the Coordinator when visiting remote areas of the City for safety and to make homeless persons aware that camping is not allowed. The combination of enforcement linked with counseling, housing search assistance and referrals to social services has proven effective in moving homeless persons into housing.

The Yolo County California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program works to secure permanent housing for homeless families.

The Yolo County Children's Alliance runs a West Sacramento Family Resource Center located at 637 Todhunter Ave. This center offers weekly fresh produce distribution that is open to everyone and CalFresh enrollment, which aids with enrolling in and understanding how to use the Federal Supplemental Nutrition Assistance Program (SNAP) – monthly cash benefits to help purchase food to homeless families and those at-risk of homelessness to help reduce living expenses. The Yolo County Food Bank provides food to income eligible persons at three different locations and the Mercy Coalition, a group of West Sacramento faith-based organizations, provides free lunches Monday through Friday. Nine other local organizations and faith-based groups provide food for needy individuals and families. The services are helping individuals and families from becoming homeless, or re-experiencing homelessness once again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

A member of the West Sacramento City Council serves on the Housing Authority of the County of Yolo (known as Yolo County Housing) Housing Commission to facilitate coordination between City housing and services, and the Yolo County Housing programs that provide permanent affordable housing to over 800 families in the City of West Sacramento. The City's Parks and Recreation Department provides senior programming and classes for residents of public housing at Riverbend Senior Apartments.

Both the City and Yolo County Housing are member agencies of the Yolo County Homeless and Poverty Action Coalition (HPAC) that serves as the regional Continuum of Care. The HPAC helps to coordinate access to programs for all low-income residents of Yolo County.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Yolo County Housing Family Self-Sufficiency (FSS) Program Coordinating Committee is comprised of representatives from non-profit agencies, cities, the County and State agencies. The Program Coordinating Committee coordinates services to empower assisted families with educational and employment opportunities. Families participating in the Housing Choice Voucher program benefit from FSS by the creation and funding of an escrow account to save for the eventual goal of homeownership. Those residing in public housing are supported through the HUD Resident Opportunities and Self-Sufficiency (ROSS) program.

Actions taken to provide assistance to troubled PHAs

Not applicable. Yolo County Housing is a dual national high performing agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Vision for the City of West Sacramento affirms that the City aims to create vibrant neighborhoods with a range of quality housing choices for all residents. Despite housing challenges inherent in all areas of California, the City strives to create housing affordable to households with special needs and those with lower incomes.

The City's Inclusionary Ordinance (Municipal Code Chapter 15.40) is a key component of the City's affordable housing strategy. During FY 2016/2017, the ordinance was revised to allow developers to pay an in-lieu fee instead of producing affordable units on-site in new developments. The in-lieu fees are deposited into the City's Housing Trust Fund to be used as match or leverage for federal, State or private funding sources. This change is in response to the loss of Redevelopment Agency Housing Set aside funds which was the City's primary source of funding for affordable housing development for several decades until it was eliminated by the California state legislature in 2012. The Housing Trust Fund is limited to assistance for the development of housing affordable to households at or below 80% of area median income (AMI).

In addition, the City's Zoning Ordinance includes areas zoned for multifamily development by right and allows for a density bonus to projects that create affordable and/or senior housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Through analysis of data and collection of public comments, the Consolidated Plan identifies housing affordable to persons experiencing homelessness or at-risk of homelessness as the greatest unmet need in West Sacramento. As noted above, the City is actively working towards the development of a permanent supportive housing project to serve this difficult-to-house population. Two private funding awards were received for the PSH project.

The City participated with other member agencies of the Homeless and Poverty Action Coalition (HPAC), the local Continuum of Care, to create a Coordinated Entry System to match the highest need clients with the most intensive resources. The system will use a version of the Vulnerability Index and Services Prioritization Decision Assistance Tool (VI-SPDAT), an evidence informed tool that combines both medical and social science research to quantify the vulnerability of people experiencing homelessness with a numerical score. The score assists with prioritization of limited homeless resources based upon the acuity of a person's needs. Several local homeless service providers began piloting the VI-SPDAT in 2016/2017.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City requires all construction assisted with CDBG or other federal housing funds to comply with HUD lead-based paint hazard reduction requirements. Over the years, the City has aided hundreds of low-income homeowners through the Owner-Occupied Housing Rehabilitation Program and the First Time Homebuyer Assistance Program that included testing and abatement of lead-based paint, when appropriate. At this time, the City does not have funding dedicated to these programs.

No eligible requests for assistance with affordable multifamily rehabilitation were received during FY 2021/2022. The City will consider aiding if funding is available, including funding for testing and abatement of lead-based paint when appropriate.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City is an active participant in the Yolo County Homeless and Poverty Action Coalition (HPAC), the local Continuum of Care, providing coordination and support for agencies serving persons experiencing homelessness and persons in poverty.

The 2021-2025 CDBG Consolidated Plan targets funding to the Washington Neighborhood, CT 101.01, which has a 34% poverty rate according to the 2008-2012 U.S. Census. The City conducted culturally sensitive outreach and marketing of the State CDBG Microenterprise Program to low-income residents of the Washington Neighborhood, including providing classes in both Spanish and English. The City allocated \$60,000 of its 2019 CDBG Entitlement funding to continue this program. The program became operational in May 2022. The Microenterprise Program delivers small business education, counseling and grants to low-income entrepreneurs to increase their earning potential.

The City is an LRNG partner organization (www.lrng.org) committed to engaging youth in mentorship and job experiences to ensure that they can develop their full potential in life and work. The City's Summer STEPS internship program provides real world work experience to high school and college aged youth.

The Yolo County California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program provided specialty case management services, employment assistance and assistance with securing permanent housing placement for homeless families with children in West Sacramento.

Sacramento City College is a state-supported community college that is affordable to lower-income residents. The City collaborates with the West Sacramento campus of Sacramento City College through the West Sacramento Promise program through which students can have their enrollment fees waived or be eligible for up to two semesters of fee-free community college for up to a year. The goal of this program is to prepare young people for college and their careers while creating a more robust workforce for local employers and enhancing the City's economic development capacity and competitiveness.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City staff participated in the HPAC process to expand its Policies and Procedural Manual. In addition to being a helpful local resource, the manual now satisfies state and federal government mandates requiring written policies and procedures for Continuums of Care.

The Yolo County Homelessness Plan (the Plan), adopted in January 2019, was developed out of the opportunity provided by the No Place Like Home (NPLH) Program. The plan provides an overview of the current state of homelessness in the County and highlights a set of solutions that County and City Leadership, in coordination with community homelessness partners, can utilize in the next three years to improve and expand the homelessness system of care in Yolo. This plan was developed around the strategies highlighted in One at a Time: Preventing and Ending Homelessness for Yolo County Residents, the 2017 revised version of the County's General and Strategic 10-year Plan to Address Homelessness. This plan and the proposed set of goals, strategies, and action steps, is meant to be used by the community in coordination with existing County and city homelessness plans and offers a workplan for how to take action over the next three years. By working to address homelessness through these concrete strategies and action steps, Yolo County can make strides in strengthening services and improving coordination. Taking the actions outlined in this plan will strengthen the County's entire homeless system of care, improving the lives of those it serves. The Yolo County Homelessness Plan can be found on the Yolo County's website at: www.yolocounty.org.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continues to participate in the Yolo County Homeless and Poverty Action Coalition (HPAC) as it facilitates coordination between public and private housing; local government; and social service agencies serving lower-income and homeless individuals and families. The City's Homeless Coordinator acts as a liaison between the City's housing programs, the Police Department, Yolo County Department of Health and Human Services Agency (HHSA) and other social service agencies. The Homeless Coordinator's office is across the street from the County's West Sacramento HHSA office to expedite referrals to needed services and to facilitate service delivery. A member of the West Sacramento City Council sits on the Housing Authority of the County of Yolo (known as Yolo County Housing) Housing Commission to ensure coordination at the highest level.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City is partnering with eight Sacramento region jurisdictions and three local housing authorities to complete a regional Analysis of Impediments to Fair Housing (AI). An agreement was developed and executed between the partners and a consultant was selected to assist with the assessment. This assessment and its findings, completed in early 2020, was incorporated in the City's 2021-2025 Consolidated Plan and taken into consideration when planning any future Annual Action Plans. While

working on the AI, the City continues to affirmatively further fair housing by requiring that all HUD funded programs and projects comply with state and federal fair housing law.

In addition, each year the City funds a contract using CDBG funds to provide fair housing services and counseling to low-income residents and landlords within the City.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City uses a web-based housing monitoring compliance software to ensure that affordable housing project managers follow all regulations regarding tenant income and rent calculation. In addition, the City conducts on-site monitoring at least once every three years to verify data, inspect units for habitability and to educate property managers on affordable housing requirements.

All subrecipients receiving CDBG funding are required to follow HUD procurement procedures including outreach to minority businesses. The City requires quarterly reporting from subrecipients to verify compliance with all contract requirements and federal policies. The City follows a HUD-compliant procurement process for contractors paid with CDBG funds including outreach to minority businesses.

All programs or projects funded with CDBG funds are required to collect beneficiary data meeting HUD requirements for entry into the HUD Integrated Disbursement and Information System (IDIS) in compliance with the Consolidated Plan.

For the Fair Housing Services contract funded with CDBG, staff requires the consultant to report quarterly to City staff. These quarterly reports include a summary of all activities carried out during the quarter, such as number of audits, calls and cases that were provided to beneficiaries, the outcome of these cases and all demographic data related each beneficiary. Other information reported to the City includes number of outreach and tabling events the consultant held during the quarter to ensure that all residents within the City are able to access fair housing services when needed. Each beneficiary is required to complete an income self-certification form to ensure that services funded with CDBG money are specifically serving at least 51% of Low-Moderate Income (LMI) persons/households.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The draft Consolidated Annual Performance Evaluation Report (CAPER) was made available for public review and comment September 9, 2022 through September 26, 2022. Due to the on-going effects of

the COVID-19 pandemic, the draft was only made available on the City's website (www.cityofwestsacramento.org); by requesting a copy by regular mail to Economic Development and Housing, City of West Sacramento, 1110 West Capitol Avenue, West Sacramento, CA 95691 or by email to Isaah Alford at isaaha@cityofwestsacramento.org. A notice was placed in the West Sacramento News-Ledger in English and Spanish on September 26, 2022. The CAPER will be forwarded to the City's Economic Development and Housing Commission, once finalized and approved by HUD.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

This report covers the first year of the City of West Sacramento 2021-2025 five-year CDBG Consolidated Plan. The City will amend program objectives upon completion of the Sacramento Regional Analysis of Impediments to Fair Housing (AI) to support regional efforts to address obstacles to fair housing.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

This report covers the first year of the City of West Sacramento 2021-2025 five-year CDBG Consolidated Plan. The City will amend program objectives upon completion of the Sacramento Regional Analysis of Impediments to Fair Housing (AI) to support regional efforts to address obstacles to fair housing.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

Attachment

PR 26 - CDBG Financial Summary Report

	Office of Community Planning and Development	DATE: 09-28-22
	U.S. Department of Housing and Urban Development	TIME: 11:20
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2021 WEST SACRAMENTO , CA	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	502,540.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	73,975.30
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	576,515.30

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	80,147.20
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	80,147.20
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	78,452.68
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	158,599.88
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	417,915.42

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	80,147.20
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	80,147.20
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	502,540.00
33 PRIOR YEAR PROGRAM INCOME	140,716.18
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	643,256.18
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	78,452.68
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	78,452.68
42 ENTITLEMENT GRANT	502,540.00
43 CURRENT YEAR PROGRAM INCOME	73,975.30
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	576,515.30
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.61%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	2	18	6573658	Washington Public Infrastructure Improvements	03L	LMA	\$15,235.48
2019	2	18	6612318	Washington Public Infrastructure Improvements	03L	LMA	\$53,437.44
2019	2	18	6622920	Washington Public Infrastructure Improvements	03L	LMA	\$7,166.78
2019	2	18	6626982	Washington Public Infrastructure Improvements	03L	LMA	\$4,307.50
Total							\$80,147.20

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27
 Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	20	6536344	2020 General Administration and Planning	21A		\$4,080.59
2020	1	20	6545883	2020 General Administration and Planning	21A		\$3,746.25
2020	1	20	6556149	2020 General Administration and Planning	21A		\$4,673.45
2020	1	20	6573655	2020 General Administration and Planning	21A		\$7,256.40
2020	1	20	6575518	2020 General Administration and Planning	21A		\$7,838.76
2020	1	20	6584161	2020 General Administration and Planning	21A		\$4,521.94
2020	1	20	6602396	2020 General Administration and Planning	21A		\$2,449.03
2020	1	20	6612630	2020 General Administration and Planning	21A		\$5,023.38
2020	1	20	6622930	2020 General Administration and Planning	21A		\$16,213.72
2020	1	20	6626985	2020 General Administration and Planning	21A		\$12,868.95
2020	1	20	6662469	2020 General Administration and Planning	21A		\$4,201.36
2020	1	20	6671279	2020 General Administration and Planning	21A		\$340.83
2021	2	21	6671279	2021 General Administration and Planning	21A		\$5,238.00
Total							\$78,452.68

2021 CAPER Public Notice

Notice of Public Review Period for the 2021 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

The draft City of West Sacramento CAPER summarizing goals accomplished with fiscal year 2021/2022 CDBG funding received from the U.S. Department of Housing and Urban Development (HUD) will be available for review and comment from September 9, 2022 through September 26, 2022. The CAPER will be made available to the public for review either electronically or by U.S. mail. Please submit your request by U.S. mail to the City of West Sacramento, Economic Development and Housing Department, 1110 West Capitol Avenue, West Sacramento, CA 95691 or by email to Isaah Alford at isaaha@cityofwestsacramento.org. The CAPER can also be accessed online at the following website:

<https://www.cityofwestsacramento.org/residents/housing/community-development-block-grant>

Written comments may be submitted by September 26, 2022 to: Isaah Alford, Community Investment Specialist, City of West Sacramento, 1110 West Capitol Ave., West Sacramento, CA 95691; by email to isaaha@cityofwestsacramento.org or by calling Isaah Alford at (916) 617-4555. Technical assistance is available to groups representing low-income residents that are interested in learning about CDBG funding for programs or projects. Questions or comments may be directed to Isaah Alford, Community Investment Specialist, at (916) 617-4555 or by email to isaaha@cityofwestsacramento.org.

The City of West Sacramento promotes fair housing and makes all programs available to low- and moderate-income households regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or disability.

Aviso del Periodo de Examen Público para el Informe Anual Consolidado de Desempeño y Evaluación (CAPER) de 2021 para el Programa de Subsidio Globales para el Desarrollo Comunitario

(CDBG)

El borrador CAPER de la Ciudad de West Sacramento, que resume las metas logradas con fondos CDBG del año fiscal 2021/2022 recibidos del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU., estará disponible para revisión y comentarios del 9 de septiembre de 2022 al 26 de septiembre de 2022. El CAPER se pondrá a disposición del público para su revisión por vía electrónica o por correo de los Estados Unidos. Envíe su solicitud por correo postal a la Ciudad de West Sacramento, Departamento de Vivienda y Desarrollo Económico, 1110 West Capitol Avenue, West Sacramento, CA 95691 o por correo electrónico a Isaah Alford en isaaha@cityofwestsacramento.org. También se puede acceder al CAPER en línea en el siguiente sitio web:

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Comentarios escritos pueden presentarse antes del 26 de septiembre de 2022 a: Isaah Alford, Especialista en Inversiones Comunitarias, City of West Sacramento, 1110 West Capitol Ave., West Sacramento, CA 95691; por correo electrónico a isaaha@cityofwestsacramento.org o llamando a Isaah Alford al (916) 617-4555. La asistencia técnica está disponible para grupos que representan a residentes de bajos ingresos que están interesados en aprender acerca de la financiación del CDBG para programas o proyectos. Las preguntas o comentarios pueden ser dirigidos a Isaah Alford, Especialista en Inversiones Comunitarias, al (916) 617-4555 o por correo electrónico a isaaha@cityofwestsacramento.org.

La ciudad de West Sacramento promueve una vivienda justa y pone todos los programas a disposición de los hogares de ingresos bajos y moderados independientemente de su edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil o discapacidad.

West Sac News Ledger 9-9-2022

Proof of Publication

PROOF OF
PUBLICATION/AFFIDAVIT
STATE OF CALIFORNIA
County of Yolo

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the News-Ledger newspaper of general circulation printed and published in the County of Yolo, State of California, under date of September 04, 2009 by Superior Court Order Number PJ 09-1432, (that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issues of said newspapers and not in any supplement therefore on the following dates, to wit:

September 9, 2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.


Chris Navaretti

DATED: September 9, 2022

The News-Ledger
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

PROOF OF PUBLICATION/AFFIDAVIT OF:

PUBLIC NOTICE
2021 CAPER

By: CITY OF WEST SACRAMENTO

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West Sac News Ledger 9-9-2022

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SEP 19 2022

ITEM	DESCR-PTION	QTY	TERMS	REP
			Rate on receipt	PR
			RATE	AMOUNT
Public Notice	Public Notice - published in the News Ledger week of 09/09/2022 2021 CAPER	22.5	10.00	225.00
Surcharge-GOVT ADV	Surcharge for City Agency advertising - 15.0% of business local taxes/fees increase offset		10.00	10.00
Check out MPCG.com for great advertising and marketing opportunities throughout the region			Total	\$235.00

We thank you for your business

Payments/Credits	\$0.00
Balance Due	\$235.00